

# Course organisation non-intensive Dutch Courses:

## Elementary 1 &2, Intermediate 1&2

### 1. Enrolment for the Elementary 1 course

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Different enrolment procedures apply for different groups:

TU Delft staff members and non TUD related course participants	>	A
TU Delft Bachelor, Master and exchange students	>	B
TUD PhD & TUD PDeng students	>	C

#### A TU Delft staff members and non TUD related course participants

- You are enrolled for the course after your registration and payment. Your timetable was sent to you by email.
- If not: you are on the waiting list. You have the first choice for a seat in one of the groups in the following quarter. Prepare chapters 1-5 in case a place becomes available in week 1 of the course.
- If you cannot make it after all, please send an email a.s.a.p. to the secretary:  
[delftsemethode@tudelft.nl](mailto:delftsemethode@tudelft.nl)

#### B TU Delft Bachelor, Master and exchange students

##### Entrance Test

- Before you can enrol for the course you need to make an entrance test on:  
**Wednesday August 28**, computer room B, TPM Faculty (building 31) – Jaffalaan 5, Delft.
- This entrance test is obligatory. You have to prepare text 1 & 2 of the textbook in the way mentioned during the introductory class. Text 1 & 2 are available for free on the Delftse methode App ([Apple & Android](#)) or on the Delftse methode [demo site](#).
- During the entrance test you will hear pieces of the two texts you've prepared. After each sentence you type exactly what you have heard. You pass a test when you are able to reproduce at least 80% of the correctly. You need to pass both texts.

*☞ Please, bring your own headphones!!*

- Time schedule for the entrance test is based on our surname. Surnames starting with:  
A – E: 17.45 hrs.                      F – J: 18.10 hrs.                      K – O: 18.35 hrs.  
P – T: 18.55 hrs.                      U – Z: 19.15 hrs.

## Enrolment in groups

- If you pass the entrance test you can register on **Thursday August 29** on Brightspace (wm1115TU) **before 11.00h.**
- Check if your number or name is in the announcement.
- Enroll via Brightspace (via my courses) **from 11:00 onwards** (wm1115TU 2019-2020, Q1)
- Be on time, because the courses are popular!
- Enroll in the group that suits you best (first come, first served). The group schedules will be published on Brightspace.
- If all groups are full:
  - Put your name on the waiting list. You have the first choice for a seat in one of the groups in the following quarter.
  - Prepare chapters 1-5, in case a place becomes available in the first week of the course.
  - Or you can chose to do self-study and register for a final test for the course and a speaking test. In case you want to register for self-study, send an email to [delftsemethode@tudelft.nl](mailto:delftsemethode@tudelft.nl)

## Some warnings

- *If you enroll, you are supposed to finish the course.*
- *Only enroll if you have enough time (10 hours a week in total)!*
- *If you drop out...*
  - *Notify your teacher and the secretary*
  - *You cannot take the course again later*
  - *You can do self-study and sit the final test and the speaking test*
  - *You may get a poor result in Osiris which you can improve by doing the final test + speaking test*

## C TUD PhD & TUD PDeng students

- You are already enrolled. But you have to sit the entrance test on **Wednesday August 28**

## Entrance Test

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- This entrance test is obligatory. You have to prepare text 1 & 2 of the textbook in the way mentioned during the introductory class. Text 1 & 2 are available for free on the Delftse methode App ([Apple & Android](#)) or on the Delftse methode [demo site](#).
- During the entrance test you will hear pieces of the two texts you've prepared. After each sentence you type exactly what you have heard. You pass a test when you are able to reproduce at least 80% of the correctly. You need to pass both texts.

🎧 ***Please, bring your own headphones!!***

- Time schedule for the entrance test is based on our surname. Surnames starting with:

A – E: 17.45 hrs.

F – J: 18.10 hrs.

K – O: 18.35 hrs.

P – T: 18.55 hrs.

U – Z: 19.15 hrs.

- If you fail for the test, your name will be removed from the participants list.
- If you pass: come to the first lesson, next week! If you complete the course, you will get 3 Graduate School credits.

### **Some warnings**

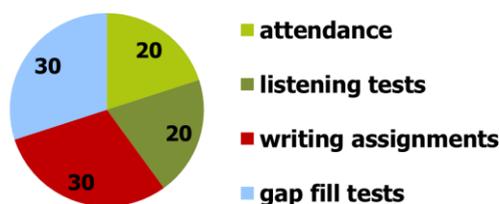
- *If you don't finish the course, your department will get an invoice from the graduate school*
- *If you cannot make it after all, please send an email a.s.a.p. (delftsemethode@tudelft.nl)*

## **2. Course results**

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As you can see in your roster, your grade for the course will be made known during your last class. The final grade for the course consists of an average of two grades:

1. Your speaking skills shown in class, based on your teachers' judgement.
2. A weighted average of:



### **Listening tests**

During your course you need to do a listening test before or after each class. Please, check your roster for the time and room for these listening tests. During the listening test you will hear fragments of the texts you have learned for your classes. After each sentence you type exactly what you heard. The listening test can therefore be considered to be a dictation. It is a way to check whether you have done your homework properly: important information for yourself and your teachers. The result you get for the listening test forms a part of your final grade for the course. The more texts you complete successfully, the higher your result. You pass a test the moment you are able to reproduce correctly at least 80% of a presented text. If your result is lower than that, then you know what to do: study the text more carefully, according to the learning steps of the Delft method and do the test again the next time.

Since this test is an official test, no books, phones or papers are allowed on your desk while taking the test. If we detect any irregularities during the test, this will be considered as fraud and the ability to take tests will be blocked for the rest of your course

*☞ Bring your own headphones!*

## **Other tests and assignments**

### *Gap fill tests*

Because it is important that you regularly repeat previously learned texts, you will take three gap fill tests during your course. Check your roster for the dates on which the tests take place. During the gap fill tests, parts from the texts of the book will be presented with gaps. Your task will be to fill in the missing words. Each test consists of 20 gaps and will take 10 minutes at the beginning of your class, in your classroom.

### *Writing assignments*

When writing a text, you have much more time to think about the construction of sentences and the words you want to use. This form of language production will be assessed twice during your course. See also your roster for the scheduled days for these assignments. You are going to write a short text about the topic of the text you prepared for your class of that day. Your task is to write in your own sentences a little text using the words you learned during your course.

When making the writing assignment no book, telephone, paper or open listening test is allowed on your desk. You are going to make the writing assignment during the time for the computer test.

We hope to see you soon in one of our classes and hope you enjoy learning Dutch.