

Receiving Enterprise / Organisation Declaration Form for Physical Internship on Location

Name Host Enterprise / Organisation:

This form applies to any TU Delft student undertaking an internship at the above-mentioned host enterprise / organisation.

To be completed by the Host Enterprise / Organisation:

Notes:

- This form confirms that the host organisation / enterprise has the relevant policies (and/or other suitable arrangements) in place to ensure the safety of students including the safety risks to prevent the spread of the Corona virus.
- If the host enterprise / organisation answers negatively to any of the questions, then consideration must be given to appropriate actions to prevent (or at least minimise) the risk.
- Please refer to Appendix A for more clarification. "No" responses will require action/discussion between TU Delft and the host enterprise / organisation.

	Yes	No	Comments
We confirm that we have a (written) Health and Safety Policy to ensure the safety of students including safety risks to prevent the spread of the Corona virus.			

I have read the above statements and understand that they apply to any TU Delft student placed with us.

Signed on behalf of the Host Enterprise / Organisation:

Name:

Date:

Position held:

Contact details:

Please email the completed form to [<<email adres facultair stage bureau>>](mailto:facultair_stage_bureau@tudelft.nl)

APPENDIX A

Part A

This is to confirm that your enterprise / organisation has a working Health and Safety Policy as well as guidance to reduce accident and injury to students/employees/visitors who are on your premises.

TU Delft Internship Policy until 31 January 2021

(graduation) Internships and research projects abroad for semester 1 (2020-2021) are not recommended until further notice 31 January, 2021.

Due to the great uncertainty surrounding the development and spread of the COVID-19 virus, here in the Netherlands or the country of destination worldwide and being no longer able to fall back on government and business travel insurance in the event of repatriation. Following the reviewed government pursued policy to no longer repatriate citizens in the event of a lockdown, any additional costs incurred and/or any further consequences such as a delay to the study program are the students own responsibility.

TU Delft's internship policy is based on the travel advice from the Ministry of Foreign Affairs. Each travel advice has a rating that indicates how safe a country or area is. This is done with a colour code. There are four colour codes: green, yellow, orange and red. The colours give an idea of whether there is a security threat in the country or area.

Faculties can allow exceptions for color codes yellow and green if there is no alternative in the Netherlands and the consequences of cancelling are disproportionate. Color codes orange and red always means: no permission to go.

In the event of a lock down, the Dutch government will not repatriate Dutch nationals. Keep in mind that the situation can change quickly. If there is a major corona outbreak somewhere, a country or region can be locked down again. TU travel insurance has an exclusion clause for these situations. In the event that TU Delft travel insurance does not provide cover, all costs related to the internship stay (for example any costs in the event of repatriation) are for the student's own expenses. All other possible consequences are for the student's own risk, for example the consequences for their study progress due to failure to return in time for (other) educational obligations.