

Application form request extra resit

Completely fill out part 1 and part 2 of the form, and send the digitally signed form, together with relevant documentation via e-mail to the sub-Board of Examiners of the own programme.

1. Student contact details			
Name student (+ initials):		Student nummer:	TU Delft e-mail:
Programme:			
Discuss an intended request for an extra resit with the study advisor on beforehand			
An extra resit <u>can</u> be approved of, in case the following prerequisite are met: <ul style="list-style-type: none">• Last remaining course;• Student has utilised all possible attempts to pass the exam;• Student is a (near to) nominal student (2nd or 3rd year);• Student would be unnecessarily delayed. Personal circumstances that are known to the academic counsellor will also be involved in the consideration for an extra resit.			
Requests for an extra resit for:			
Course code	Course name	EC	Level
Explanation request			
I meet the prerequisites:	<input type="checkbox"/> Yes	<input type="checkbox"/> Partially	<input type="checkbox"/> No
Request discussed with study advisor	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Explanation:			
Date:	Signature student:		

2. Advice academic counsellor (in case of personal circumstances or an agreed-upon study planning)	
Advice:	
Name:	Signature academic counsellor:
Date:	

3. Decision sub-Board of Examiners	
<input type="checkbox"/> The request for an extra resit is approved	<input type="checkbox"/> The request for an extra resit is not approved
Explanation decision sub-Board of Examiners	
Signature decision sub-Board of Examiners	
sub-Board of Examiners:	
Name:	Signature:
Position:	
Date:	

Note: incomplete requests will not be processed!