

# Application form request exemption

Completely fill out part 1 and part 2 of the form and send the digitally signed form, together with relevant documentation, via e-mail to the sub-Board of Examiners of the own programme.

1. Student contact details			
Name student (+ initials):		Student nummer:	TU Delft e-mail:
Programme:			
<b>Discuss an intended request for an exemption with the study advisor on beforehand</b>			
<b>Requests based on demonstrable competence in previous education / practical experience to be exempted from the course:</b>			
Course code	Course name	EC	Level
<b>Total EC</b>			
<b>The exemption is requested based on (add copies of diplomas, certificates, as well as course description and course level or proof of works):</b>			
Course code	Course name	EC	Level
<b>Total EC</b>			
Company	Job description	Period	
<b>Total</b>			
<b>Explanation request</b>			
Request discussed with academic counsellor:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Explanation by student: ...			
Date:	Signature student:		

2. Explanation of responsible teacher of the course for which exemption is requested (not required for company internship)	
<input type="checkbox"/> The courses are equivalent in content, level and size	<input type="checkbox"/> The courses are <u>not</u> equivalent in content, level and size
Explanation:	
Name:	Signature responsible teacher:
Date:	

### 3. Decision Board of Examiners

The request for an exemption is approved

The request for an exemption is not approved

#### Explanation of decision

#### Signature sub-Board of Examiners

Sub-Board of Examiners:

Name:

Signature

Position:

Date:

**Note: incomplete requests will not be processed!**