

Course Attendance Form

If you follow a course that you do not receive a certificate for, fill out this form as a proof of participation and obtain a signature from the lecturer/trainer. This form can also be used for courses followed outside of the Graduate School.

N.B. Trainers of GS courses may ask you to use the other side of this form to keep track of your attendance.

I, as main lecturer/trainer, hereby confirm the full participation of:

Name
candidate

Date of birth
candidate

Course details:

Course title

Organisation

(if other than GS)

Course dates

Workload

(hours spent incl. assignments)

No. of GS credits

MSc. exam passed Yes

No

Grade

1. 1 GS credit = 8 hours course time + 4 hours homework
2. If you completed a doctoral course at a research school or other organisation, your credits are determined by the duration of the course.
3. If you follow a MSc course for your DE programme: 1 EC = 1GS credit; reverse translation is not possible;
4. max. 5 GS credits per course
5. max. total of 4 GS credits via language courses for your entire DE programme

Comments

Name lecturer/trainer

Place/date

Signature

You can upload the signed course attendance form/certificate in DMA (dma.tudelft.nl).

Attendance List

(Trainers of GS courses may ask you to use this list to keep track of your attendance.)

