

macOS



# Add a printer on your own device

## Printer installation

For use by: Students, Employees  
Version: 3.1  
Date: 31-10-2018  
Owner: ICT

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# Installing a printer on your own computer

## Before you begin.

The following instruction is supported by the TU Delft and has been tested to be working. We are offering this manual to you as an extra service.

## Prerequisites

In order to successfully install a printer, make sure you have a working internet connection. Also make sure your NetID is activated and that your NetID account hasn't been locked out.

if the printer has been installed on your pc before :

- 1.Remove the printer entries from your System Preference:
  - Open System Preferences, open Print & Scan and remove the printer entry.
- 2.Remove the login credentials from the Keychain:
  - Open Keychain Access, look for the printer credentials entry and remove it.

## 3.Download the driver

Step 1. Download the printer driver.

For a Mac with MacOS 10.10, 10.11, 10.12, 10.13 or 10.14:

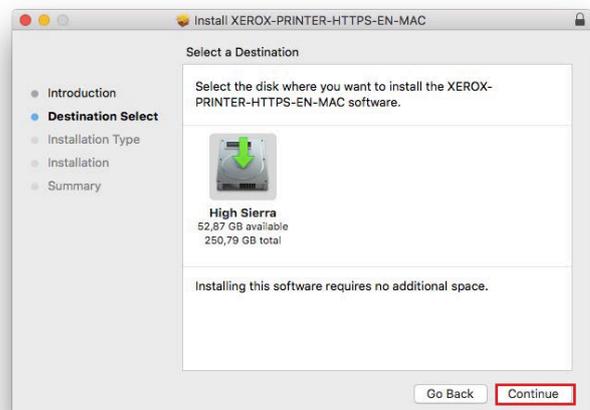
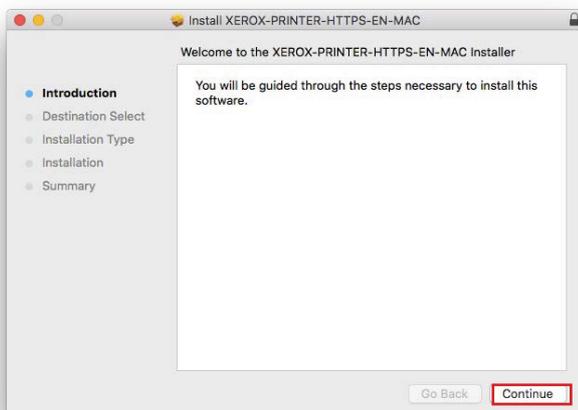
<https://webprint.tudelft.nl/install/mac/XEROX-PRINTER-HTTPS-EN-MAC-1.0.pkg>

MacOS 10.9 and older are no longer supported by Apple.

## 2. Installing the printer

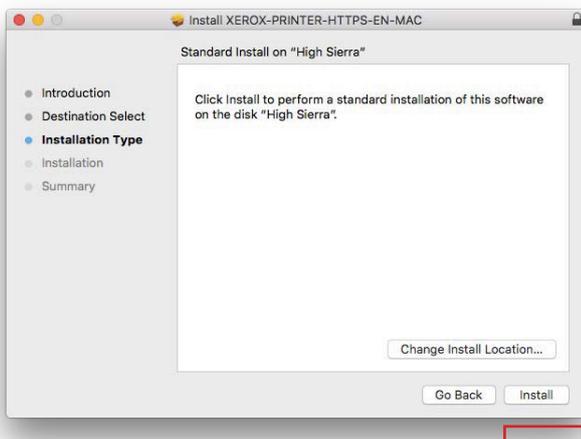
Step 1. Open **XEROX-PRINTER-HTTPS-EN-MAC-1.0.pkg** and click 'Continue'.

Step 2. Make sure you have enough free space on your computer and click 'Continue'.

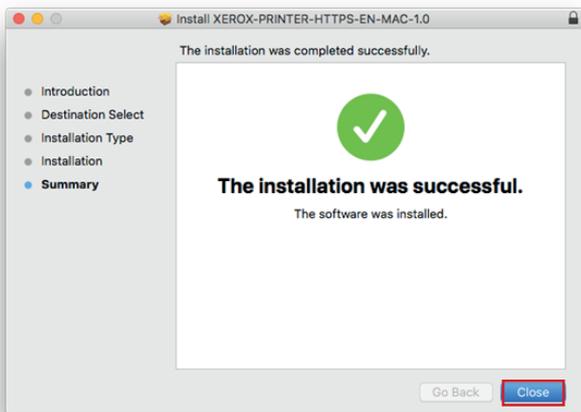


Step 3. Click 'Install'.

Step 4. . Enter your admin account and password here. Click 'Install Software'.



Step 5. The installation is complete. Click 'Close'



### 3. Printing for the first time

Step 1. First time that you send a document to the printer you will be asked to fill in your netid and password. Fill those in and click 'OK'.

**Note! only your netid, without extra's**

Step 2. If the printer gives an error, click in the dock on the printer symbol, this opens the printer, you can click on the "retry" button to authenticate again.

